

Minutes of the meeting of Hay Town Council held in the Council Chamber at 7.30 pm on 7th June 2010

Present:

Cllr M Fellowes (MF) Cllr P Lloyd (PL) Cllr D Gittins (DG)
Cllr N Birch (NB) Cllr R Golesworthy (RG) Cllr J Kramer(JK)
Cllr K Showler (KS) Cllr F Howard (FH)
County & Town Cllr G Ratcliffe (GR)

Apologies: Cllr S Like (SL) Cllr A Lloyd-Penny - maternity until Sept 2010

In Attendance: Nigel Lewis, Clerk to the Council
 Julie Grigg and Roger Hammond for 1st item on the agenda

774. Twinning Grant Application

MF welcomed Dr Julie Grigg(Hay2Timbuktu) and Roger Hammond(Living Earth) to the meeting who gave an update on the grant application. They explained that the grant was for 120,000 euros and was dependent upon a further 40,000 euros being contributed locally. They pointed out that there was a fund at Gwernyfed High School and also a Medical Fund, together totalling approximately £10000 both of which could be used to help meet the local contribution. If the application was successful, the money would only be released as and when the local element had been found and as a result there was no financial risk to the Town Council. The recently held workshop to frame the application had been extremely useful. The deadline for the application was 28th June 2010.

775. Declarations of Interest

GR – all planning issues, Warren Close, Gwernyfed High School.
PL – Community Enterprise CIC, Hay Parochial Church Council, Hay 2
Timbuktu Co Ltd. MF – Dial-a-Ride.

776. Minutes of Meeting dated 10th May 2010

The minutes of the meetings held on 10th May 2010 were signed as a correct record.

777. MATTERS ARISING

a. Black Lion Green

NL advised that he had n't yet contacted Paul Clayden, CE of the Local Councils Advisory Service for advice on this matter.

b. Office Lease Debt

NL advised that had n't yet progressed this via the small claims Court.

c. Christmas Lights

It was agreed that a sub-Committee meeting be held in the next two weeks to produce a spec for consideration.

d. Office Electrical Repairs

NL advised that prior to the meeting he had received an indication of costs from Jamie Howard who had estimated that a full rewire would cost approximately £10,000 – this excluded the cost of any new heaters. NL advised that he understood that there could be a VAT implication in that it could n't be reclaimed, if the Town Council contracted and paid for the work and was then reimbursed by the owner ie Powys County Council.

It was agreed that NL contact Geoff Petty to advise him of the estimate, point out the VAT issue and ask him to consider, that if the funds are available, that Powys organise the rewire with local input from the TC.

e. Timbuktu Groups

It was agreed that we need to set up a Memorandum of Understanding and Articles of Agreement with the various groups. PL advised that Roger Hammond had agreed to forward templates.

f. Land at Warren Close

GR declared an interest and left the room for this item.

NL advised that SL had indicated that a valuation would be carried out on Friday 11th June 2010.

g. Gap in Hedge at rear of Warren Close

Work had been carried out by Jeremy Watkins, however this had been immediately vandalised and had been reported to the Police who were investigating. It was thought that the work was not up to the standard required and as a result it was agreed that we get a quote from Simon Morris for a repair involving upright boards but not using barbed wire.

NL advised that he had received a complaint from Angela Allen about a tree on the Warren Close ground blocking light to their house.

It was agreed that DG and RG would inspect.

h. Code of Conduct

NL advised that Powys CC had organised Refresher training.

It was agreed that FH, PL, MF and NL attend the training at Theatr Brycheiniog on 6th July 2010 from 7 – 8:30pm.

i. Office PC

NL advised that as a result of problems with the PC since the last meeting the Finance sub-Committee members had authorised that a new PC be purchased at a cost of £520(incl VAT). This was now installed and working well.

j. Business Rates – Hardship Allowance

NL advised that Local Authorities were not eligible for the allowance.

k. Any Other Matters arising not listed

(1) Lion Street Traffic

NL advised that no response had been received from the Police.

(2) Scaffolding around town

It was pointed out that even though all scaffolding on pavements had to be taken down during the Festival period, the Festival Office had been allowed to put scaffolding up during this period.

778. Play Areas

(a) The Gipsy Castle Play Area had now been cleared but it was not level. DG and RG to inspect. It was queried whether the TC would have to pay the Contractor extra for the repair of the water pipe. Agreed to wait to see the invoice.

(b) NL advised that a meeting had been arranged with Sharon Pritchard, South Powys Play Development Officer and Steve Butcher, Powys County Council on Wednesday 16th June to discuss the development of the Play Areas.

(c) Grants of up to £35000 were now available from Powys CC for Community Development schemes. NL to investigate.

(d) It had been suggested at the Twinning Grant workshop that it may be of benefit to introduce a Timbuktu theme into the development of the Play Areas so that Twinning grant fund could be accessed to help the Play Area fund and vice versa.

It was agreed that this be borne in mind when drawing up plans for the Play Areas.

779. Railway Line Bollard

NL advised that Freemantle Developments had e-mailed to advise that the bollard had been removed by a Contractor working on the River banks not them. PL disagreed and advised that a meeting had taken place with Freemantle who had agreed to replace the bollard and carry out other work around the development.

It was suggested that as this issue was not being resolved and vehicles were still regularly using the Railway Line, the TC should obtain quotes for erecting a 10' wooden gate with a pedestrian gate along side.

780. Wyeford Road Parking

JK declared an interest in this matter.

RG advised that :-

(1) Non-Liability Notices had been put up on the ground at the bottom of Wyeford Road.

(2) the caravan had now been removed

(3) it had come to the attention of the Council that anonymous threatening letters had been put on car windscreens which had been parked near to the canoe landing point. These letters had been passed to the Police.

781. Welcome/Twinning Signs

It was thought that the cost of the new Welcome signs could be part funded via the Twinning grant (if successful). It was therefore agreed to defer this project until the outcome of grant application was known.

782. Banners

Leominster in Bloom had advised that their banners had cost £250-£300 each to produce.

FH to produce flyers to be distributed to businesses in the town to

gauge interest and the Christmas Lights sub-Committee to agree a way forward when they meet.

783. County Councillor's Report

GR advised that :

(1) the toilets at the Clock had now been painted. NL to write to thank Trevor Thomas, Powys CC for arranging this.

(2) he had been able to resolve the issues regarding the Waste Transfer team tagging and not removing bin bags.

(3) the Dog Fouling Leaflets were now available

(4) the Policing and Neighbourhood Watch meeting held on on 17th May at Hay School went well.

(5) during the first few days of the Festival there had been problems regarding visitors parking on the Estates .

(6) the judging of the Annual Garden Competition was scheduled for 12th – 16th July.

(7) the last South Powys Community Stakeholders meeting went well and the next meeting is scheduled for 17th July. GR unable to attend.

(8) there had been complaints about the noise late at the night at The Globe over the Festival period. It was agreed that GR, JK & MF meet with the owners to discuss the issues.

784. Addtl Item not on agenda - Broken Post on Pavement at Mill Bank

KS advised that there is a broken post on the pavement at Mill Bank which requires removing or repairing. NB to speak to Site Supervisor.

GR left the meeting.

785. Europe Aid – Twinning for Development

It was resolved that MF be authorised to sign the application form, when completed, on behalf of the Town Council.

786. Financial Regulations

It was agreed that the Finance sub-Committee produce new draft Financial Regulations for consideration at the next meeting.

787. Prioritisation of Workstreams

NL advised that the end of year accounts were taking longer than anticipated.

It was agreed that the priorities for the next month continue to be :-

- (a) End of Year accounts and VAT reclaim
- (b) Office lease documentation
- (c) Investigate Funding streams for the Refurbishment of the Play Areas
- (d) Register Council owned land with the Land Registry

788. Questions from the Public

No questions submitted.

789. Correspondence

- a) Powys CC – Notification of Public Inspection of Accounts
- b) Complaints Wales Consultation Document
- c) Record RSS - Playground Design Brochure
- d) Miracle Design & play Ltd – Playground Design/equipment Flyer
- e) BT – Confirmation of Payment by direct debit
- f) Ombudsman – Code of Conduct Guidance
- g) Ken & Gill Smith – Letter of thanks
- h) Powys CC – Disposal of surplus land – Watergate, Broad Street
- i) One Voice Wales - The Voice magazine – April 2010
- j) One Voice Wales – Conference Notification & Booking Form
- k) Jen & Ken Aitchison – Letter of thanks
- l) Powys CC – Notification of temp Speed Limit Brecon Rd/Llanigon Road
- m) Powys CC - Notification of temp Road Closure Hay Town Centre
- n) Society of Local Council Clerks – Regional Conference & Booking Form
- o) European Commission – Notification Pre-selection of grant application
- p) Pete Brown, Freemantle Dev – e-mail re bollard on Railway Line
- q) Play in Powys Development – Play area/open spaces questionnaire
- r) Wales & West Utilities – letter of thanks
- s) R Booth – Copy letter addressed to S Like
Resolved that NL write to R Booth to advise him that the points raised were not matters for the Town Council
- t) Bronllys League of Friends – Minutes of meeting 26th May 2010
- u) Powys CC – Code of Conduct Refresher Training Booking Form
- v) F Butler, Leominster in Bloom – e-mail re contact & Project details
- w) Terry Melton, TM Designs – Leominster in Bloom
- x) Urgent correspondence received after agenda circulated
 - (1) Invitation to Opening of new Brecon & Radnor Samaritans centre

790. Finance

Balances

Current Account: £9675.86 High Interest Account: £18699.84

Council Offices Account: £4573.74

Schedule of Cheques Issued/to be Issued

Period 11th May 2010 - 7th June 2010

Date	Cheque Number	Payee	Details	Sub-total £	Amount £
Main Account - Cheques Issued					
25/05/2010	102263	Eric L Pugh	Inv 13356 - supply of PC		520.00

Main Account - Cheques to be Issued					
07/06/2010		BOSS	Inv 244107 2 Colour Ink Cart & Paper	45.56	
	102264	BOSS	Inv 245743 Flip Pad & Markers	11.14	56.70
07/06/2010	102265	BT	Rental June - Aug + calls		62.40
07/06/2010	102266	M Budd	May Salary		134.97
07/06/2010		N Lewis	May salary	683.32	
	102267	N Lewis	May Expenses	1.88	685.20

For information - Standing Orders

31/05/2010		OTM	Grass Cutting		273.33
06/06/2010		MJ Eager	Tidying Recycling Area		50.00
			TOTAL		1782.60

Council Offices Account - Cheques Issued

	100026	CANCELLED			

Council Offices Account - to be Issued

07/06/2010	100027	Hereford Fire Prot Serv	Alarms/Lights Service and 2 Batteries		136.30

For information - Standing Orders/Direct Debits

21/05/2010		Powys CC	Rates - Council Offices		619.30
21/05/2010		Powys CC	Rates - Annexe		169.30
			TOTAL		924.90

791. Council Offices

NL advised that One Stop Security had leased an office with effect from 1st June 2010, leaving one office now vacant.

Powys CC had been advised that the telephone extension box on the wall had become partly detached. Powys to check whether the box was still being used and arrange for it to be repaired or removed.

792. Chairman's report

MF advised that she had recently attended the Timbuktu Garden Party.

793. Sub Committees

Finance – meeting to be arranged
Fishing and Estates – nothing to report
Christmas Lights – meeting to be arranged
Christmas Party – nothing to report.
Twinning – nothing to report.

Recycling Grants – The Recycling Grants sub-Committee met on 7th June 2010 to consider three applications:-

- (a) Jumping Jacks – amount requested £500, to the improve quality of service to the children of the local community.
Recommendation – application approved - £500
- (b) Brecknock Play Network – amount requested £522.30, to continue to provide a Ranger Project for 2 hours per week for 6 weeks during the School Holidays.
Recommendation – application declined
- (c) Hay & District Dial-a-Ride – amount requested £500, to help with additional fuel costs over the 2009/10 Winter months.
Recommendation – application approved with £250 paid immediately and a further £250 paid when next Recycling payment received.

It was resolved that the recommendations of the Recycling sub committee be approved.

794. Reports from Representatives

Tourism Group – no meeting scheduled.

Dyfed/Powys Police – e-mail update from Fean Thomas received.

Main Points:-

- (a) Traffic obstructions and parking issues during Festival period.
- (b) Crime rates low during period.
- (c) Sgt Hughes finishing in Hay, no replacement planned.
- (d) Damaged fence posts in Warren Lane has been reported and is being investigated.

Community Support – KS attended recent Darby & Joan meeting

Gwynne's Almshouses – nothing to report.

Dial-a-Ride – received PAVO award for work done over the last 15 years.

Hay Youth Club – nothing to report.

Hay School Governors – nothing to report.

Community Centre Committee – meetings are being held but nothing to report at present.

Gwernyfed Sports Centre – nothing to report.

One Voice Wales – FH,PL & MF talked at OVW event at Festival on Timbuktu.

Health Focus Group – meeting arranged for 15th June 2010

PACT – nothing to report

Cheesemarket – Analysis of consultation forms not yet finished. Public meeting to be arranged in the Autumn. On 22nd June the Board of Powys CC to discuss whether to lease the Cheesemarket to the CIC for 99 years.

795. Planning

- (a) Urgent Mayor and Deputy Mayor Authorisations

None received.

- (b) Planning Applications for Comment

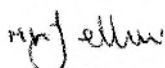
None received.

796. Date of Next Meeting

Monday 5th July 2010.

There being no further business, the meeting was declared closed at 10:45pm

Signed



Date 5th July 2010