

# Minutes of the meeting of Hay Town Council held in the Council Chamber at 7.30 pm on 7<sup>th</sup> December 2009

## Present:

Cllr F Howard (FH)	Cllr M Fellowes (MF)	Cllr D Gittins (DG)
Cllr K Showler (KS)	Cllr J Kramer (JK)	Cllr R Golesworthy (RG)
Cllr P Lloyd (PL)	Cllr S Like (SL)	Cllr N Birch (NB)
County & Town Cllr G Ratcliffe (GR)		Cllr A Lloyd-Penny (ALP)

## Apologies:

In Attendance: Nigel Lewis, Clerk to the Council

## 642. Declarations of Interest

GR – all planning issues, Warren Close. PL – Cheesemarket CIC, St Mary's Church.

## 643. Dyfed Powys Police Update

FH welcomed PC Rob Bending and PCSO Lloyd Harris, Dyfed Powys Police Authority. They reported that crime detection in the area had increased recently with positive results from drug warrants and a successful joint operation with bordering Authorities targeting vehicles on the main roads. They also advised that the Christmas drink/drive campaign had commenced.

They were also targeting anti social behaviour in the area. Councillors reported that noisy vehicles travelling around the town late at night were a problem.

## 644. Transition Town Group

FH welcomed Simon Forrester who gave an update on the the progress being made by the Transition Town Group. The number of volunteers had increased from six to approximately twenty-five in the last twelve months. Simon outlined the main objective of the group which is preparing the community for the time when oil is more expensive, helping residents to be more efficient with their energy use and help them save money. He detailed their current projects including a free household energy service, working with the Chamber of Commerce to help local businesses reduce waste, and various transport initiatives. He advised that they are organising a Social evening to try to get more people involved. It was

suggested that the Group could do a presentation at next years senior citizens Christmas party.

#### **645. Minutes of Meeting dated 2<sup>nd</sup> November**

The minutes of the meetings held on 2<sup>nd</sup> November were signed as a correct record subject to the following amendment: -

Item 634 – amend Cleaners salary from £762.84 to £160.42.

#### **646. MATTERS ARISING**

##### **a. Black Lion Green**

NL reported that he had met with Mike Harris and had been promised a report for the meeting. This has not been received. Agreed that NL arrange a meeting with FH, DG and Mike Harris.

##### **b. Office Lease Debt**

NL stated that the only address held related to PD and requested clarification whether any action to be taken should be directed solely against her. It was confirmed that this was the case and it was agreed that NL should write requesting payment in full but offering the option to receive payment by instalments.

##### **c. Vintage Sports Car Club**

NL advised that the Car Club had offered a donation to a charity chosen by the Mayor for the use of the school car park on 27<sup>th</sup> March 2010. FH nominated the Fund for the Children's Play Areas. The Club had also advised that Powys CC had agreed to part of the main car park being used an overspill subject to the Car Club paying the full fee. It was agreed that NL make a FOI request to Powys CC to find out how much the Jaguar Car Club were charged for the use of the Brecon Car park in September or October.

##### **d. Any Other Matters arising not listed**

#### **(1) Bronllys Hospital**

It was reported that over 200 people attended the recent Open meeting at Gwernyfed High School. Agreed to ask Maggie Sims and Bob Martin to come to the next meeting to give an update following their debriefing

meeting with Mr A Cottom, CE Powys LHtB. GR was thanked for his input.

## **(2) Christmas Lunch**

Everyone felt that the Christmas Lunch had been a success, and some good feedback had been received from some who had attended. FH particularly wished to thank Mrs A Hitchcox for her help on the day and also KS and Gordon Lawrence for their (his – *delete*) sterling work in the kitchen.

*Just*

## **(3) BOSS Invoice**

NL advised that the BOSS invoice was incorrect and a credit note had been received.

### **647. Childrens Play Area**

Darren Moore, Playdale had met with FH, GR and NL and produce amended plans and as a result increased costs. It was agreed that a sub-committee comprising MF, GR and RG be established to take this project forward.

### **648. Grant Applications**

The minutes of the Finance sub-Committee were received and it was agreed that the Sub -Committees recommendation to give grants of £2500 to both Hay & District Dial-a-ride and Hay & District Community Support be approved.

### **649. Encroachment of Gardens onto the old Railway Line**

It was decided to defer this matter to the February meeting but in the meantime obtain plan to check the Town Council land with a view to writing a standard letter to residents who own land adjoining the old Railway Line advising them that they have no access across the Town Council land.

### **650. Food Fair**

It was agreed to give A Powell £150 towards the advertising costs of the Food Fair.

### **651. IT**

GR advised that BBNP may be able to provide equipment and training in order to assist Councils with Planning applications. PL suggested that we should consider providing power points in the Chamber so that Councillors could access laptops.

It was felt that the website needed improving including providing links to other relevant sites and the creation of a a HTC news area. NL to arrange for FH and MF to meet with Giles.

## **652. Review and Update of Office Systems**

NL had explained to the Finance sub-Committee that various office systems were in need of review and in some cases updating. The sub-Committees recommendation that NL be authorised to work up to 50 additional hours over the next three months to complete this work was approved.

## **653. Questions from the Public**

No questions submitted.

## **654. Correspondence**

- a) BBNP – Land Adj to Smallbrook Cottages - Refusal of Development
- b) BBNP – Demolition & Erection of Replacement Dwelling The Burlands – Permission Granted
- c) A Grahame – Termination of Office Lease
- d) Woodlands Davies Partnership – reminder letter re 2 Black Lion Green

Passed to Solicitor for reply

- e) TV Licensing – Licence Reminder
- f) Powys CC – Precept 2010/11

It was agreed that a Finance sub- committee be held on 21<sup>st</sup> December at 6pm to discuss the 2010/11 Precept

- g) A Cottom, Ch Exec PtHB - future of Bronllys Hospital
- h) M Budd – notification of Return to Work
- i) Powys CC – Future Recycling and Refuse Collection Service

GR explained that the implementation of any new system had been delayed by 3 months in order to establish what system best suited each area.

- j) Land Registry – Voluntary Registration of Land

It was agreed that NL request that a representative visit to provide further information.

- k) Mid & W Wales Fire & Rescue Authority – Annual Action Plan 2010-11
- l) WAG – Proposed guidance for Improvements for Fire & Rescue Authorities in Wales
- m) BBNP – Consultation on Guidance Note re Renovation of Former dwellings
- n) WAG – Consultation on LG(Wales) Measure 2009 – statutory guidance

- o) Powys teaching Local Health Board – Annual report 2008/09
- p) G & A Auto Centre – approval of MOT Garage

There was no objection to this proposal and it was agreed that NL write a letter of support.

- q) Powys CC - Powys Local Housing Market Assessment Questionnaire

Passed to ALP for completion

- r) Jenny Aitchison - request for a commemorative bench.

GR to check whether we have a spare bench, if not it was agreed that any new bench should be the same design as the benches that have recently been erected. GR suggested that the bench near the Library needed replacing and suggested that this was a possible site. It was also agreed that a further option would be to adopt an existing bench, attaching a plaque and then paying £100 for the maintenance for the next five years.

- s) Mr and Mrs Kiddle - letter of thanks for the Christmas Party

It was agreed that NL write and thank Mr and Mrs Kiddle.

- t) Sara Davies, Powys CC – Partner project with Nantes

It was agreed that HTC were not interested in participating in this project.

## 655. Finance

Balances

Current Account: £7494.98                      High Interest Account: £22695.10

Council Offices Account: £9538.55

### Schedule of Cheques Issued/to be Issued

Period                                      3rd November 2009 - 7th December 2009

Date	Cheque Number	Payee	Details	Sub-total £	Amount £
<b>Main Account - Cheques Issued</b>					
17/11/2009	102186	HMRC	PAYE/NIC Oct - Mar 2008/09		1162.53
17/11/2009	102187	HMRC	PAYE/NIC Apr - Sept 2009/10		1067.77
17/11/2009	102188	D Brown	Clock Winding - quarterly payment		100.00
18/11/2009	102189	BT	Line Rental Sept - Nov 09 + calls		67.13

18/11/2009	102190	BDO	Inv 897301 Audit for year end Mar 08		408.25
18/11/2009	102191	Booker	Christmas Lights & Party		272.75
30/11/2009	102192	Cash	Christmas party - Bingo prizes		25.00
01/12/2009	102193	RJ LX Lumiere	Erecting Christmas Lights - 50%		1650.00

<b>Main Account - Cheques to be Issued</b>					
07/12/2009	102194	BOSS	Inv 227984 - Door Chime etc	36.95	
			Inv 227541 - Paper & Cartridges	151.07	
			Credit 22294 - Paper	-65.71	
			Inv 228349 - Hand Towels	22.37	
			Inv 231662 - Ink & Cleaning Materials	54.70	
			Inv 231900 - Hand Towels	24.90	224.28
07/12/2009	102195	Blachere Illumination	Inv 20823 - Bulbs	100.63	
			Inv 20824 - Light	770.50	871.13
07/12/2009	102196	Brecon & Radnor Express	Inv B00220088 - Town Clerk Advert	192.28	
			Inv B00221703 - Xmas Fayre advert	69.00	261.28
07/12/2009	102197	TR East	PA for Christmas Lights		150.00
07/12/2009	102198	Sumerhill Golf Course	Christmas Lunch		1106.00
07/12/2009	102199	A Price	Christmas Crackers from Bookers		19.53
07/12/2009	102200	B Crook	Trav Expenses - Pick up DaR bus		24.00
07/12/2009	102201	B Bentley	Trav Expenses - Pick up DaR bus		22.80
07/12/2009	102202	K Wilding	Nov salary		148.08
07/12/2009	102203	L Moore	Arrears of pay		48.91
07/12/2009	102204	N Lewis	Nov Salary	619.72	
		N Lewis	Nov Expenses	15.92	635.64
07/12/2009	102205	OTM	Hedge Trimming - Warren Close		285.00
07/12/2009	102206	AJ Jones & Son	Mince Pies etc for Christmas Lights		126.00
07/12/2009	102207	BT	Line Rental Dec 09 - Feb 10 + calls		83.32

**For information - Standing Orders**

		MJ Eager			50.00
			TOTAL		8809.40

**Council Offices Account - Cheques Issued**


**Council Offices Account - to be Issued**

07/12/2009	100019	CSL Solutions Ltd	Inv 45 - Roof Repairs		102.50
07/12/2009	100020	Hereford Fire Protection	Inv 108417 - Service of Alarm & Lights		80.50

**For information - Standing Orders**

		OTM	Grass Cutting		273.33
			TOTAL		456.33

#### **656. Council Offices**

NL reported that there had been problems with the electricity in the building in the previous week. It was agreed that the electrical system in the building should be inspected. NL to contact a local electrician to provide an estimate of cost and if reasonable to get the inspection completed.

#### **657. County Councillor's Report**

GR and RG had met with PCC officer to discuss the Heol-y-Dwr junction with Broad Street.

There was concern that the numbers at the Youth Club were dropping.

GR, FH and NL had held a review meeting with OTM. The main concern raised was the moles at both BLG and Warren Close. Agreed that OTM approach Wynn Brown to provide an indication of costs for carrying out the work to eradicate the moles.

#### **658. Chairman's report**

FH advised that she had attended the Remembrance Parade and Service which had been well supported. She also reported that the switching on of the Christmas Lights had been a success and thanked everyone who had helped. The collection raised £197.14 which this year would be donated to the Children's Play Area Fund. She had received favourable feedback regarding the Senior Citizens Christmas Party and had also attended the opening ceremony of Cusop's new Village hall.

#### **659. Sub Committees**

Finance – dealt with in earlier agenda item

Fishing and Estates - fallen trees on the footpath currently an issue. BBNP to clear.

Christmas Lights – an invoice received from FJ Williams included the cost of various tools. The Finance sub-Ctee to look at in detail and report back.

Christmas Party – nothing further to report.

Recycling Grants – nothing to report.

Twinning – nothing to report.

#### **660. Reports from Representatives**

Tourism Group – nothing to report.

Dyfed/Powys Police – nothing to report.

Community Support – meeting to be held on 17<sup>th</sup> December.  
Gwynne's Almshouses – nothing to report.  
Dial-a- Ride – AGM recently held.  
Hay Youth Club – nothing to report.  
Hay School Governors – nothing to report.  
Community Centre Committee – nothing to report.  
Gwernyfed Sports Centre – nothing to report.  
One Voice Wales – nothing to report.  
Health Focus Group – next meeting January  
PACT – Fean not present.  
Cheesemarket – reported that there are various proposals to be considered and would like to meet with the Town Council before the end of January with a view to completing consultations by March 2010.

## **661. Planning**

GR left the meeting for this agenda item.

### (a) Urgent Mayor and Deputy Mayor Authorisations

(1)09/04143/ADV – Retention of sign board on side of building mounted on stone wall – The Globe at Hay, Heol-y-Dwr. – No comments

(2)09/04153/LBC – Erection of non-illuminated sign; installation of ventilation grilles - The Globe at Hay, Heol-y-Dwr – No comments

### (b) Planning Applications for Comment

(1) 09/04216/LBC – Proposed replacement shop front with addtl pedestrian access door – Pavement House, The Pavement – No comments

## **662. Date of Next Meeting**

Monday 4<sup>th</sup> January 2010.

There being no further business, the meeting was declared closed at 9.35pm

Signed



Date 4<sup>th</sup> January 2010